Summer Stipends support individuals pursuing advanced research that is of value to humanities scholars, general audiences, or both. Recipients usually produce articles, monographs, books, digital materials, archaeological site reports, translations, editions, or other scholarly resources. Summer Stipends support projects at any stage of development.

Summer Stipends provide $6,000 for two consecutive months of full-time research and writing. Recipients must work full-time on their projects for these two months and may hold other research grants supporting the same project during this time. Summer Stipends normally support work carried out during the summer months, but arrangements can be made for other times of the year.

Summer Stipends may not be used for:

- Projects that seek to promote a particular political, religious, or ideological point of view
- Projects that advocate a particular program of social action
- Specific policy studies
- Research for doctoral dissertations or theses by students enrolled in a degree program
- The preparation or revision of textbooks
- Curriculum development
- The development of pedagogical tools (including teaching methods or theories)
- Educational or technical impact assessments
- Empirical social science research, unless part of a larger humanities project
- Inventories of collections
- The writing of guide books, how-to books, and self-help books
- The writing of autobiographies, memoirs, or works of creative nonfiction
- Works in the creative or performing arts (for example, painting, fiction or poetry, or dance performance)

**ELIGIBILITY**

- U.S. citizens, whether they reside inside or outside the United States, and foreign nationals who have been living in the United States or its jurisdictions for at least the three years immediately preceding the application deadline are eligible.
- Individuals who have held or been awarded a major fellowship or research grant or its equivalent within the three academic years prior to the deadline are ineligible.
(Applicants who have held such fellowships or research grants are eligible only if their award period ended at least three years before the deadline for Summer Stipends applications.) A “major fellowship or research grant” is a postdoctoral research award that provides a stipend of at least $15,000. Sabbaticals and grants from an individual’s own institution and stipends and grants from other sources supporting study and research during the summer are not considered major fellowships.

- Applicants successful in more than one NEH-administered program in support of individual research (for example, Awards for Faculty, Fellowships, Summer Stipends) may hold only ONE award in the 2016 federal fiscal year (October 1, 2015-September 30, 2016).

**LIMIT ON NUMBER OF PROPOSALS PER ORGANIZATION**

Two nominees per institution are allowed.

**KEY DATES**

- Internal Letter of Intent due: May 26, 2015 (by midnight)
- Internal Proposal due (by invitation): June 16, 2015 (by midnight)
- Internal Notification: July 14, 2015
- Sponsor Proposal due: October 1, 2015

**SUBMITTING A MANDATORY LETTER OF INTENT**

Faculty members interested in this funding opportunity are required to submit a letter of intent (LOI). An LOI is required but not binding.

1. Click [here](#) to access the LOI form.
2. Name the LOI as follows: “LastName-FirstInitial-LOI-NEH-SSP”, replacing “LastName” with your last name and “First Initial” with your first initial.
3. Click on the Vault ticket: [https://vault2.northwestern.edu/xythoswfs/webui/_xy-e6578040_1-t_b8VbrAKi](https://vault2.northwestern.edu/xythoswfs/webui/_xy-e6578040_1-t_b8VbrAKi)
4. Click the Upload button.
5. Click the Browse button and navigate to your file on your hard drive or network.
6. Click the OK button.

Note: You will get a tiny confirmation message upon upload. If you do not see it, you may contact Karen Cielo k-cielo@northwestern.edu for a confirmation.

**SUBMITTING AN INTERNAL PROPOSAL**

If interest exceeds the number of submissions the university is allowed, invitations to submit internal proposals will be sent to all faculty who submitted an LOI. Proposals should be prepared with 1 inch margins, all around, 11 point font size and type and are required to contain the following components:

1. **Cover page** with a descriptive proposal title and your name and departmental affiliation.
2. **Lay summary** that clearly articulates your proposal and its impact to colleagues outside your field (one page, max).

3. **Introduction** (ONLY for applicants who previously submitted an internal proposal for the NEH Summer Stipend) that includes the following components (one page, max):
   a. Summarize how your project differs from your previous submission(s).
   b. Summarize how your application as a whole differs from your previous submission(s) (i.e., publications, honors, awards, accomplishments, etc.).

4. **Narrative** that provides an intellectual justification for your project, conveying the ideas, objectives, methods, and work plan, as described in section IV.A.1 of the NEH Summer Stipend Guidelines (three pages max).

5. **Bibliography** that consists of primary and secondary sources that relate directly to the project, as described in section IV.A.2 (one page max).

6. **Resume** as described in section IV.A.3 (two pages max).

7. **Recommendation letter** from your Department Chair ensuring that you and your application are of quality that is likely to be competitive nationally.

Prepare your proposal as a SINGLE PDF FILE. It should be named "LastName-FirstInitial-NEH-SSP-2016," replacing "LastName" with your last name and "FirstInitial" with your first initial.

**Note that the internal selection committee will be asked to apply the following criteria in assessing applications:**

1. The intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both;
2. The quality or promise of quality of the applicant as an interpreter of the humanities;
3. The quality of the conception, definition, organization, and description of the project and the applicant’s clarity of expression;
4. The feasibility of the proposed plan of work, including, when appropriate, the soundness of the dissemination and access plans; and
5. The likelihood that the applicant will complete the project.

**UPLOADING THE INTERNAL PROPOSAL**

1. Click on the Vault ticket provided in the email inviting you to submit the internal proposal.
2. Click the Upload button.
3. Click the Browse button and navigate to your file on your hard drive or network.
4. Click the OK button. You will get a tiny confirmation message upon upload. If you do not see it, you may contact Karen Cielo k cielo@northwestern.edu for a confirmation.

Note: Vault access will expire after the deadline, as such late submission is not possible. Also, the Vault system does not allow you to overwrite an upload. If you need to upload a revised proposal BEFORE the deadline, contact Karen Cielo k-cielo@northwestern.edu.
COLLABORATION OPPORTUNITIES
The Office of Research Development offers assistance in identifying and facilitating collaborations, putting together interdisciplinary teams, programmatic and administrative development of large, cross-school proposals, and leveraging institutional resources for outreach and education. Contact Fruma Yehiely (yehiely@northwestern.edu), Director of ORD, for more information.

CONTACT AND ADDITIONAL INFORMATION
Fruma Yehiely, Director of ORD, 847-491-1074, yehiely@northwestern.edu
Limited Submissions web site: http://www.research.northwestern.edu/ord/funding/limited-submissions/